



## CITY OF GLOUCESTER

North Warehouse  
The Docks  
Gloucester  
GL1 2EP

Friday, 13 May 2011

### TO EACH MEMBER OF GLOUCESTER CITY COUNCIL

Dear Councillor

You are hereby summoned to attend a **MEETING OF THE COUNCIL** of the **CITY OF GLOUCESTER** to be held at the Council Chamber, North Warehouse, The Docks, Gloucester on **Monday, 23rd May 2011** at **11:30** hours for the purpose of transacting the following business:

### AGENDA

#### 1. ELECTION OF COUNCILLORS

To note details of Councillors elected to the Council following the election of 5 May 2011 as set out below:

**Abbey:**

Norman Ravenhill  
(Conservative - 2015)

**Barton & Tredworth**

Sajid Patel  
(Conservative - 2015)

**Kingsholm & Wotton**

Sebastian Field  
(Liberal Democrat - 2015)

**Matson & Robinswood**

Kate Haigh  
(Labour - 2015)

**Quedgeley Fieldcourt**

Deb Llewellyn  
(Conservative - 2015)

**Westgate**

Paul Toleman  
(Conservative - 2015)

**Barnwood**

Tarren Randle  
(Conservative - 2015)

**Hucclecote**

Declan Wilson  
(Liberal Democrat - 2015)

**Longlevens**

Kathy Williams  
(Conservative - 2015)

**Moreland**

Matthew Gilson  
(Labour - 2015)

**Quedgeley Severn Vale**

Anna Mozol  
(Liberal Democrat - 2015)

2. **PRAYERS**

Prayers to be offered by the Mayor's Chaplain, the Reverend Canon Dr. Jeni Parson.

3. **ELECTION OF MAYOR**

To elect a Mayor for the Council year 2011/12.

4. **APOLOGIES**

To receive any apologies for absence.

5. **ELECTION OF SHERIFF AND DEPUTY MAYOR**

To elect a Sheriff and Deputy Mayor for the Council year 2011/12.

**The Council will adjourn at this point for luncheon and recommence at 2.30 pm.**

6. **MINUTES (Pages 1 - 16)**

To approve as a correct record the minutes of the Council Meeting held on 24 March 2011.

7. **DECLARATIONS OF INTEREST**

To receive from Members, declarations as to personal and/or prejudicial interests and the nature of those interests in relation to any agenda item. Please see Notes 1 and 2.

8. **ANNOUNCEMENTS**

To receive announcements from the Mayor and/or Chief Executive.

9. **ELECTION OF LEADER OF THE COUNCIL**

To elect a Leader of the Council and to note the appointment of the Deputy Leader of the Council and Cabinet Members for 2011/12.

**ISSUES FOR DECISION BY COUNCIL**

10. **SUSPENSION OF COUNCIL PROCEDURE RULES**

To waive Council Procedure Rules to allow the Chair of Independent Members' Allowances Panel and officers to address the Council in respect of item 13 on the agenda.

11. **APPOINTMENTS TO COMMITTEES, CONSULTATIVE FORUMS AND WORKING PARTIES AND APPOINTMENT OF CHAIRS OF COMMITTEES AND VICE CHAIRS FOR 2011/12 (Pages 17 - 22)**

To appoint Members to Committees, Consultative Forums and Working Parties and to appoint Chairs and Vice Chairs of Committees as set out in the attached schedule. – **Final Schedules to Follow.**

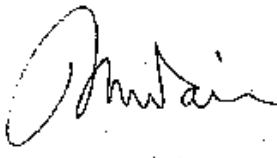
12. **APPOINTMENTS TO OUTSIDE BODIES FOR 2011/12 (Pages 23 - 28)**

To appoint Members to 'Outside Bodies' as set out in the attached schedule. – **Final Schedules to Follow.**

13. **REVIEW OF ALLOWANCES 2011 (Pages 29 - 34)**

To consider a report by the Chair of the Members' Allowances Panel.

Yours sincerely



.....  
**Julian Wain**  
**Chief Executive**

**Notes**

1. A personal interest exists where a decision on a matter would affect to a greater extent than other people in the District:-
  - (a) the well being, financial position, employment or business of the Councillor, their family or any person with whom they had a close association;
  - (b) a body employing those persons, any firm in which they are a partner and any company of which they are directors;
  - (c) any corporate body in which those persons have a beneficial interest in a class of securities exceeding the nominal value of £25,000; or
  - (d) the Councillor's registrable financial and other interests.
2. A personal interest becomes a prejudicial interest where a member of the public (who has knowledge of the circumstances) would reasonably regard the Member's

personal interest as being so significant that it is likely to prejudice the Councillor's judgement of the public interest.

Please contact Adam Chalmers, Democratic and Electoral Services Manager, Tel. No. 01452 396125/e-mail: [committeesection@gloucester.gov.uk](mailto:committeesection@gloucester.gov.uk) if you have a general query on any agenda item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Council.

Agenda and enclosures can be viewed on the District Council's Website - [www.gloucester.gov.uk](http://www.gloucester.gov.uk)

If you would like a translation of Agenda/Minutes/Reports or would like a large text or audio version, please contact the Democratic Services Manager on 01452 396158 and we will try to accommodate your needs.

Bengali

আপনি যদি এগেন্ডা/মিনিটস/রিপোর্ট-এর অনুবাদ চান অথবা বড় ছাপায় বা কানে শোনা যায় এরকম সংস্করণ চান, তাহলে দয়া করে ৩৯৬১৫৮ নম্বরে ডেমোক্রেটিক সার্ভিসেসের ম্যানেজারের সাথে যোগাযোগ করবেন এবং আমরা আপনার প্রয়োজন মিটানোর চেষ্টা করব।

Chinese

如果你希望得到一份議程/會議記錄/報告書的譯本或者大字本或錄音譯本，請聯絡民主服務經理**396158**，我們會盡量迎合你的需求。

Gujarati

તમોને જો એજન્ડા / મિનિટો / રીપોર્ટોનાં ભાષાંતર કે મોટા અક્ષરો કે સાંભળવાની કસેટમાં જોઈતાં હોય તો મહેરબાની કરીને ડેમોક્રેટિક સર્વીસીસનાં મેનેજરને ૩૯૬૧૫૮ નંબર પર ફોન કરીને તે જણાવશો અને અમે તમારી જરૂરિયાતોને પૂરી કરવાની કોશીશ કરીશું.

Urdu

اگر آپ کو ایجنڈوں/منٹس/رپورٹوں کا ترجمہ درکار ہو یا اگر آپ کو یہ دستاویز بڑے حروف کی چھپائی یا سننے والی کسٹ پر چاہئے تو برائے مہربانی 'ڈیمو کریٹک سروسز مینیجر' سے فون نمبر 396158 پر رابطہ کریں۔ ہم آپ کی ضرورتیں پوری کرنے کی کوشش کریں گے

If English is not your first language and you would like more information about this document, or if you require information in large print or braille or tape, please contact (01452) 396158.

Polski

Jeśli chciał(a)by Pan(i) otrzymać polską wersję językową tego dokumentu, proszę zadawonić pod numer (01452) 396158 i podać numer identyfikacyjny dokumentu.



## COUNCIL

**MEETING** : Thursday, 24th March 2011

**PRESENT** : Cllrs. Lugg, Gillespie, James, Llewellyn, Morgan, White, Hilton, Hobbs, Durrant, Tracey, P. McLellan, C. Witts, Smith, Noakes, Ravenhill, Hanman, Lewis, Wilson, Heath, Gill, Bhaimia, S. Witts, Field, Haigh, Brown, Dee, J. McLellan, Porter, Taylor, Beeley, Dallimore, Hansdot, Organ and Wood

**APOLOGIES** : Cllrs. Gravells and Williams

### 89. PRAYERS

Prayers were offered by the Mayor's Chaplain, the Reverend Canon Dr. Jeni Parsons.

### 90. MINUTES

The minutes of the meeting held on 24 February were approved as a correct record.

### 91. DECLARATIONS OF INTEREST

Councillors Hilton, P. McLellan and Dee declared personal interests in matters relating to the County Council.

Councillors James, Gravell and Hilton declared personal interests in matters relating to GHURC.

Councillors Durrant, Hilton and Organ declared personal interests in matters relating to GCH.

Councillor P. McLellan declared a personal interest in matters relating to Gloucestershire College and Coney Hill School.

Councillor Smith declared a personal interest in matters relating to legal aid.

Councillor Taylor declared a personal interest in matters relating to Crypt School.

## 92. PUBLIC QUESTION TIME

The following questions were asked:

- Ms Kay Powell asked the Cabinet Member for Environment whether he could assure her that Enterprise dispose off all litter and glass prior to carrying out grass cutting.

The Cabinet Member advised that he would raise this with Enterprise and confirmed that he would look it any specific locations and address them with Enterprise.

- Mr Matthew Gilson asked the Cabinet Member for Environment a question regarding the reduction of the levels of waste sent to landfill and how the Council would ensure that residents did not place garden waste in black bins.

The Cabinet Member advised that a campaign was ongoing to promote green garden waste which included advice on the responsible disposal of waste. The Cabinet Member also confirmed that there were a number of methods available for disposal of green waste.

- Mr Andy Berry asked the Leader of the Council and the Cabinet Member for Regeneration & Culture to reconsider the proposed changes to the shop mobility scheme.

The Leader of the Council and the Cabinet Member for Regeneration & Culture advised that the decision regarding shop mobility had been taken very carefully and had included extensive consultation.

- Mr George Ridgeon asked the Leader of the Council and the Cabinet Member for Regeneration & Culture a question regarding the consultation process used for the decision relating to shopmobility.

The Leader of the Council and the Cabinet Member for Regeneration & Culture advised that the consultation had been undertaken by officers and that it had included large number of shopmobility users.

## 93. PETITIONS AND DEPUTATIONS

Councillor Harjit Gill submitted a petition on behalf of businesses located in Barton Street relating to the creation of a conservation area.

## 94. ANNOUNCEMENTS

- (a) The Mayor:

- The Mayor confirmed to Members that the Rifles would be undertaking a Freedom March on 2 April 2011.
- The Mayor advised that a charity concert would be held on 3 April 2011 by the Salvation Army.
- The Mayor confirmed that an event for the decommissioning of HMS Gloucester would be held on 7 May 2011.

(b) Group Leaders:

- Councillor Jeremy Hilton advised Council that Councillor Heath and Councillor J McLellan would be standing down at the elections in May and thanked them for their service to the Council.
- Councillor Mark Hobbs advised Council that Councillor Geraldine Gillespie would be standing down at the elections in May and thanked her for her long service to the Council.

**95. SUSPENSION OF COUNCIL PROCEDURE RULES**

Moved by Councillor James (Leader of the Council) (Cabinet Member for Regeneration and Culture), seconded by Councillor Llewellyn (Cabinet Member for Resources)

**RESOLVED**

That Council Procedure Rules be waived in respect of agenda items 10 and 11.

**96. CORPORATE PLAN 2011-2014**

The Council considered a report which presented the final draft of the Council's Corporate Plan 2011/2014.

Moved by Councillor James (Leader of the Council) (Cabinet Member for Regeneration and Culture), seconded by Councillor Llewellyn (Cabinet Member for Resources) that:-

- “1. Council approve the corporate plan for 2011-2014, to be published by 31<sup>st</sup> March 2010.
2. Delegated authority be given to the Corporate Director Services and Neighbourhoods to make any minor amendments necessary to the corporate plan before it is widely published.”

Councillor Hilton moved the following amendment to the Corporate Plan:-

That an amendment be added to the Place section of the Corporate Plan stating:

‘we aspire to a new all weather track in Gloucester’

The amendment was seconded by Councillor Wilson.

Councillor James indicated that he was willing to accept the amendment as part of his motion. The substantive motion was then put to the and it was:

**RESOLVED:**

1. That Council approve the corporate plan for 2011-2014, to be published by 31<sup>st</sup> March 2010.
2. That delegated authority be given to the Corporate Director Services and Neighbourhoods to make any minor amendments necessary to the corporate plan before it is widely published.

**97. TREASURY MANAGEMENT AND PRUDENTIAL INDICATORS -2009/10 - ANNUAL REPORT**

The Council considered the annual treasury management strategy report. The report outlined the treasury activity during 2009/10 and the actual Prudential Indicators for 2009/10.

Moved by Councillor James (Leader of the Council) (Cabinet Member for Regeneration and Culture), seconded by Councillor Llewellyn (Cabinet Member for Resources) that:-

- “1. Council approve the actual 2009/10 prudential indicators within the report.
2. Council note the treasury management stewardship report for 2009/10.”

**RESOLVED** that:

1. Council approve the actual 2009/10 prudential indicators within the report.
2. Council note the treasury management stewardship report for 2009/10.

**98. TREASURY MANAGEMENT REPORT 2011/12**

The Council considered a report which provided monitoring information on the capital expenditure plans, the Council's prudential indicators and the treasury management response to these plans.

Moved by Councillor James (Leader of the Council) (Cabinet Member for Regeneration and Culture), seconded by Councillor Llewellyn (Cabinet Member for Resources) that:-

- “1. **Council approves the reporting of the prudential indicators setting out the expected capital activities (as required by the CIPFA Prudential Code for Capital Finance in Local Authorities).**
2. **Council approves the Minimum Revenue Provision (MRP) Policy which sets out how the Council will pay for capital assets through revenue each year.**
3. **Council approves the treasury management strategy statement which sets out how the council's treasury service will support the capital decisions, the day to day treasury management and the limitations on activity through treasury**



*prudential indicators. The key indicator is the Authorised Limit, the maximum amount of debt the council could afford in the short term but which would not be sustainable in the longer term. This is the Affordable Borrowing Limit required by s3 of the Local Government Act 2003.”*

**RESOLVED** that:

1. Council approves the reporting of the prudential indicators setting out the expected capital activities (as required by the CIPFA Prudential Code for Capital Finance in Local Authorities).
2. Council approves the Minimum Revenue Provision (MRP) Policy which sets out how the Council will pay for capital assets through revenue each year.
3. Council approves the treasury management strategy statement which sets out how the council's treasury service will support the capital decisions, the day to day treasury management and the limitations on activity through treasury prudential indicators. The key indicator is the Authorised Limit, the maximum amount of debt the council could afford in the short term but which would not be sustainable in the longer term. This is the Affordable Borrowing Limit required by s3 of the Local Government Act 2003.

**99. RAILWAY CORRIDOR PLANNING BRIEF AND MASTER PLAN**

The Council considered a report which requested it to consider adopting the Railway Corridor Planning Brief as an Interim Supplementary Planning Document to Draft Policy CA23 of the Central Area Action Plan. The report also provided an update on the GHURC Railway Corridor Masterplan and emerging proposals for the Railway Corridor.

Councillor Gillespie (Chair of Planning Policy Sub Committee), moved the recommendations set out in the report, namely:-

- “1. To approve the City Council Planning Brief (Appendix 1 PT01031Z) as an Interim Supplementary Planning Document to Draft Policy CA23 of the Central Area Action Plan.
1. To endorse in principle a mixed use scheme for the Northern Triangle component of the Railway Corridor being developed by the company LXB Properties subject to:
  - Demonstrating that a mixed use scheme delivers a development of community benefit
  - Detailed Retail Impact Assessment demonstrating that the proposal will not have any detrimental impacts upon the City Centre and its regeneration, particularly King's Quarter
  - Acceptable highway and transportation access arrangements including full operational access being provided to the Southern triangle area

- Safe and secure pedestrian and cycle links to the site including through Blinkhorn's Bridge
  - A delivery strategy for the employment uses including Planning Agreements to secure the proposed employment elements and appropriate marketing proposals for employment land
  - Exemplar design and Masterplanning being a key component of the proposals to make this site an attractive gateway development
  - High quality landscaping
2. That the GHURC Masterplan for the Great Western Road component includes a phased approach to housing delivery that allows for the active marketing of additional employment land adjacent to the Health Innovation Centre to accommodate further employment uses in this location, particularly linked to the activities of the hospital and Health Innovation Centre. This active marketing should be for a substantial period (to be agreed) from the occupation of the Health Innovation centre, after which period an extension of the residential development may be promoted.
  3. The GHURC Board be requested to amend their Masterplan for the Railway Corridor to reflect recommendations 2 and 3 above.
  4. To reaffirm that the Railway Corridor remains one of the Council's highest priorities for Homes and Communities Agency funding in the next five years."

The motion was seconded by Councillor P McLellan.

Councillor Smith moved the following amendment:

"That an additional bullet point be added to recommendation 2 which states: 'a thorough road traffic assessment'"

Councillor Hobbs seconded the amendment.

Councillor Gillespie indicated that she was willing to accept the amendment as part of her motion.

Councillor C Witts moved the following amendment:

"That an additional bullet point be added to recommendation 2 which states: 'The need to take into account flood alleviation measures required for Armscroft'"

Councillor Wilson seconded the amendment

Councillor Gillespie indicated that she was willing to accept the amendment as part of her motion.

**RESOLVED**

1. To approve the City Council Planning Brief (Appendix 1 PT01031Z) as an Interim Supplementary Planning Document to Draft Policy CA23 of the Central Area Action Plan.
2. To endorse in principle a mixed use scheme for the Northern Triangle component of the Railway Corridor being developed by the company LXB Properties subject to:
  - Demonstrating that a mixed use scheme delivers a development of community benefit
  - Detailed Retail Impact Assessment demonstrating that the proposal will not have any detrimental impacts upon the City Centre and its regeneration, particularly King's Quarter
  - Acceptable highway and transportation access arrangements including full operational access being provided to the Southern triangle area
  - Safe and secure pedestrian and cycle links to the site including through Blinkhorn's Bridge
  - A delivery strategy for the employment uses including Planning Agreements to secure the proposed employment elements and appropriate marketing proposals for employment land
  - Exemplar design and Masterplanning being a key component of the proposals to make this site an attractive gateway development
  - High quality landscaping
  - A thorough road traffic assessment
  - The need to take into account flood alleviation measures required for Armscroft
3. That the GHURC Masterplan for the Great Western Road component includes a phased approach to housing delivery that allows for the active marketing of additional employment land adjacent to the Health Innovation Centre to accommodate further employment uses in this location, particularly linked to the activities of the hospital and Health Innovation Centre. This active marketing should be for a substantial period (to be agreed) from the occupation of the Health Innovation centre, after which period an extension of the residential development may be promoted.
4. The GHURC Board be requested to amend their Masterplan for the Railway Corridor to reflect recommendations 2 and 3 above.
5. To reaffirm that the Railway Corridor remains one of the Council's highest priorities for Homes and Communities Agency funding in the next five years.

**100. AMENDMENTS TO 2010 CONSTITUTION**

The Council considered a report requesting it to consider amendments to the Council's Constitution.

Moved by Councillor Taylor (Chair of Constitutional & Electoral Working Group), seconded by Councillor Sebastian Field (Deputy Chair of Constitutional & Electoral Working Group).

**RESOLVED**

That the revised Constitution be approved.

**101. THE LOCALISM BILL**

The Council considered a report informing it of the content of the Localism Bill. The report also identified the main implications of the Bill for standards and governance matters.

Moved by Councillor P McLellan (Standards Committee Member), seconded by Councillor Lewis (Standards Committee Member).

**RESOLVED**

1. That the standards and governance contents of the Bill and their potential implications for the City Council be noted.
2. That further reports be brought back as and when required regarding the implementation of any changes required as a result of the Bill.
3. That the Council considers adopting a local Code of Conduct and, in particular, whether or not it wishes to explore the development of a Gloucestershire-wide local Code.

**102. DESIGNATION OF MONITORING OFFICER**

The Council considered a report requesting it to designate a replacement Monitoring Officer upon the cessation of employment of the existing incumbent.

Moved by Councillor James (Leader of the Council) (Cabinet Member for Regeneration and Culture), seconded by Councillor LLewellyn (Cabinet Member for Performance and Resources).

**RESOLVED**

That the Group Manager for Legal and Democratic Services be appointed Monitoring Officer for the City Council as from the 26<sup>th</sup> April 2011.

**103. QUESTIONS BY MEMBERS**

- (a) Written questions to Cabinet Members.

Moved by Councillor James (Leader of the Council) (Cabinet Member for Regeneration and Culture), seconded by Councillor Llewellyn (Cabinet Member for Resources)

**RESOLVED**

That the written questions and supplementary questions in accordance with the Council's Constitution and the replies thereto as attached to the minutes be noted.

- (b) Leader and Cabinet Members' Question Time

Councillor Hilton asked the Cabinet Member for Environment if steps would be taken to clean the railway bridge on London Road.

The Cabinet Member advised that he was aware of this issue and confirmed that it would be examined. The Cabinet Member advised that the bridge could not be cleaned every day.

Councillor Hilton asked a supplementary question regarding the cleaning of the bridge and enquired whether the Council would be examining the possibility of adding protective netting to prevent pigeons from roosting on the bridge.

The Cabinet Member advised that discussions were underway with Network Rail to investigate the possibility of pigeon proofing the bridge.

Councillor Hilton asked the leader of the Council if he was concerned about the future of Gloucester Quays.

The Leader of the Council advised that it was a difficult economic climate at present and confirmed that the Quay management company was committed to the success of the scheme and that they would continue to invest in the scheme.

Councillor Hilton asked a supplementary question as to whether the Leader of the Council was aware if the owners of the Quay would use incentives to increase the number of shops at the Quays.

The Leader of the Council advised that Peel Holdings was an experienced operator of developments like Gloucester Quays and that he was confident that they would make the correct decisions regarding the leasing of unoccupied units. He was also aware that they had employed a new retail agent to ensure that this occurred.

Councillor Hobbs asked the Leader of the Council if he agreed with a recent article written by the Editor of the Citizen regarding the regeneration of the City.

The Leader of the Council advised that the article supported the transferral of the assets acquired by the SWRDA to the Council. The Leader also reported that the Council had entered into a period of exclusivity with Stanhope on the redevelopment of the King's Quarter.

Councillor Hobbs asked the Leader of the Council why some of the paperwork for the Council meeting had been circulated late.

The leader advised that the amended version of the Corporate Plan was different only in terms of presentation and that the original report circulated with the Constitution contained all the changes to the Constitution. It was acknowledged that the late document had the changes highlighted as tracked changes.

Councillor Wilson asked the Cabinet Member for Environment a question regarding the payments for green garden waste and advised that when individuals had paid by direct debit or credit card they had received an invoice and it was unclear as to whether they had paid.

The Cabinet Member advised that he was aware of this issue and confirmed that payment had been received. It was advised that the format of the invoice had been examined and briefing note produced.

Councillor Wilson asked a supplementary question of the Cabinet Member for Environment and stated that it was unclear that when residents signed up to the green garden waste scheme whether they had signed up for 12 or 18 months.

The Cabinet Member for Environment confirmed that a new approach had been introduced to make this clear to residents and that steps would be taken to communicate this to residents.

Councillor P McLellan asked the Cabinet Member for Environment how many residents had signed up to the scheme and how many had been contacted by Neighbourhood Management.

The Cabinet Member reported that 1,677 residents had been contacted on the door step and that 7,218 had received a leaflet. A number of roadshows had also been held. It was advised that to 4,541 residents had signed up to the scheme to date.

Councillor P McLellan asked a supplementary question regarding residents not being aware of the 18 months offer and highlighted that residents of Brookfield Road were not aware of this offer and asked whether deadline would be extended.

The Cabinet Member for Environment advised that this issue would be examined and confirmed that a number of steps had been taken to publicise the introductory offer and this included door to door visits, leaflets, the local press and radio and roadshows.

Councillor Haigh asked the Cabinet Member for Environment how residents would know about the green garden waste scheme if they had not come into contact with the Council's communication strategy for green garden waste.

The Cabinet Member advised that there had been an extensive communication strategy undertaken to promote the scheme and that this would continue.

Councillor Haigh asked the Cabinet Member to outline the introductory offer.

The Cabinet Member advised that if residents joined by the 4 April 2011 they would be signed up until 1 October 2012.

Councillor Field asked the Cabinet Member for Heritage and Leisure if he would support his endeavours to ensure that the green space attached to the former Civic Service Club was maintained.

The Cabinet Member for Heritage and Leisure advised that he had been informed that this area of open space was protected.

Councillor Lewis asked the Leader of the Council if the Council would be holding a civic reception for the Gloucester Rugby team that had won the LG trophy.

The Leader of the Council advised that the appropriate time to hold a civic reception would be at the end of the season.

Councillor Dee asked the Leader of the Council if he could update the Council on the joint working project underway with the County Council.

The Leader of the Council confirmed that discussions were underway to develop and identify any services where joint working could be explored. It was advised that this was the role of project fusion which had been established to investigate the options available for joint working.

Councillor Nick Durrant asked the Cabinet Member for Environment whether he was aware that fly-tipping had increased in the Linden area as a result of the bulky waste scheme.

The Cabinet Member for Environment advised that he was not aware of any evidence of fly-tipping and confirmed that this should be reported through the contact centre.

Councillor Nick Durrant asked a supplementary question regarding fly-tipping and reported a comment from the Linden Resident Association.

The Cabinet Member for Environment confirmed that he was not aware of any increase in fly-tipping in Linden and advised that he would examine any specific examples.

Councillor Dallimore asked the Leader of the Council if he was aware of the new Bristol Road Business Group that had been established to engage and consult with local authorities and groups.

The Leader of the Council confirmed that he was aware of the group and that he hoped that this new approach would form an effective form of engagement.

Councillor Taylor asked the Leader of the Council if he was aware of the announcement by the government to improve the railtrack between Kemble and Swindon.

The Leader of the Council confirmed that he was aware of this important development which would help to improve the infrastructure.

Councillor Porter asked a question regarding the latest position of SRWDA assets.

The Leader of the Council confirmed that as far as he was aware this was progressing and the Leader confirmed that he hoped for a positive outcome.

Councillor Wood asked the Leader of the Council if he was aware of any plans to celebrate the Royal Wedding.

The Leader of the Council confirmed that he was aware that a number of large scale events would occur across the City, including events at the Cathedral and the Rugby Club.

Councillor Hansdot asked a question regarding the introduction of charges for entry to museum.

The Cabinet Member for Heritage and Leisure advised that the Council had taken a number of steps to ensure that the introduction of charges was well advertised.

Councillor Tracey asked a question regarding the refurbishment of the museums in the City.

The Cabinet Member for Heritage and Leisure advised that the refurbishment of the City Museum would be completed in June prior to the commencement of the school holidays. The new retro-room in Folk Museum would open next week.

Councillor Organ asked the Leader of the Council for an update on the King's Quarter development.

The Leader of the Council advised that the King's Quarter development was in the early stages of development and that the public would have an opportunity to inform and influence this development process. It was advised that the Planning Committee would shortly consider an application regarding the golden egg building and the toilets on King Square.



Councillor Brown asked the Leader of the Council if he was aware of concerns regarding levels of rent for the scout hut at Hucclecote.

The Leader of the Council advised that he was not aware of any issues regarding the levels of rent. He confirmed that this rent policy had been reviewed and improved by the administration.

(c) Questions to Chairs of Meetings

Councillor Mark Hobbs asked the Mayor whether she would write a letter of condolence on behalf of the Council to the people of Japan.

The Mayor confirmed that she would be happy to write a letter on behalf of the Council.

Councillor Hobbs asked Councillor Gillespie a question regarding Planning Policy Sub Committee and Planning Committee.

Councillor Gillespie confirmed that she had enjoyed working on the Planning Committees and welcomed her successor every success.

**104. ISSUE DEBATE**

Moved by Councillor Field, seconded by Councillor Hilton.

That this Council notes that a referendum will be held on May 5<sup>th</sup> on whether the Alternative Vote should be used to elect members of Parliament.

**RESOLVED**

That this Council notes that a referendum will be held on May 5<sup>th</sup> on whether the Alternative Vote should be used to elect members of Parliament.

**105. NOTICES OF MOTION**

1. Moved by Councillor Hilton, seconded by Councillor Wilson

“This council requests that cabinet reconsiders its proposals to re-house Shopmobility at Eastgate Market. That Shopmobility continues to operate from its current location until a review of other possible locations has been fully considered.”

Councillor James moved the following amendment:

Delete after this Council and add:

1. “notes the concerns expressed by some users of the Shopmobility service regarding the proposed relocation to the Eastgate Indoor Market;
2. resolves to work with the Friends of Shopmobility and other interested parties to ensure a smooth transition to the new premises;

3. Undertakes to carry out a review of the operation at its new site after 12 months.”

Councillor Morgan seconded the amendment. The amendment was then put to the vote and declared lost.

The substantive motion on being put to the vote was declared carried and it was:

**RESOLVED** that:

This council requests that cabinet reconsiders its proposals to re-house Shopmobility at Eastgate Market. That Shopmobility continues to operate from its current location until a review of other possible locations has been fully considered.

2. Moved by Councillor Hobbs, seconded by Councillor Durrant.

“This Council gives support to legal advice services in the City and this funding enables these organisations to aid residents on very low incomes.

This Council strongly believes that residents of Gloucester have the right to professional legal representation irrespective of their income.

This Council, therefore, views with dismay and concern of plans by the ministry of Justice to cut around £425,000 of Government funding for legal advice in this City.

This Council notes that this may leave thousands of vulnerable households and people on low incomes without access to legal advice to deal with life-changing problems.

This Council:

1. Writes to the Ministry of Justice to take proper note of the thousands of responses it has received opposing these changes.
2. Asks that the Ministry of Justice reconsiders these proposals to ensure that those needing help with debt, housing, employment, welfare benefits, immigration and other areas of civil law are still able to access free legal advice and representation.
3. Calls on members of other interested parties to contact the Ministry of Justice and members of Parliament to outline their concerns.”

Councillor James moved the following amendment:

Delete:

“This Council, therefore, views with dismay and concern of plans by the ministry of Justice to cut around £425,000 of Government funding for legal advice in this City.

This Council notes that this may leave thousands of vulnerable households and people on low incomes without access to legal advice to deal with life-changing problems.”

Insert:

“This Council notes the Coalition Government’s aim of reducing the Legal Aid bill as part of its efforts to bring public spending under control and endorses its approach of encouraging people to consider other methods of dispute resolution where appropriate and targeting Legal Aid on those who need it most.”

Delete “opposing these changes”

Delete:

“2. Asks that the Ministry of Justice reconsiders these proposals to ensure that those needing help with debt, housing, employment, welfare benefits, immigration and other areas of civil law are still able to access free legal advice and representation.”

Insert:

“2. Notes that Legal aid will still routinely be available in civil and family cases where people's life or liberty is at stake, or where they are at risk of serious physical harm or immediate loss of their home. This includes asylum cases, cases involving debt and housing matters where someone's home is at immediate risk, mental health cases, domestic violence and forced marriage cases, and in cases where people face intervention from the state in their family affairs that may result in their children being taken into care.”

Delete:

3. Calls on members of other interested parties to contact the Ministry of Justice and members of Parliament to outline their concerns.”

Insert:

3. Notes that consultation on the proposed changes to Legal Aid closed on 14<sup>th</sup> February 2011.

Councillor Morgan seconded the amendment. The amendment was then put to the vote and declared lost.

**RESOLVED** that:

This Council gives support to legal advice services in the City and this funding enables these organisations to aid residents on very low incomes.

This Council strongly believes that residents of Gloucester have the right to professional legal representation irrespective of their income.

This Council, therefore, views with dismay and concern of plans by the ministry of Justice to cut around £425,000 of Government funding for legal advice in this City.

This Council notes that this may leave thousands of vulnerable households and people on low incomes without access to legal advice to deal with life-changing problems.

This Council:

1. Writes to the Ministry of Justice to take proper note of the thousands of responses it has received opposing these changes.
2. Asks that the Ministry of Justice reconsiders these proposals to ensure that those needing help with debt, housing, employment, welfare benefits, immigration and other areas of civil law are still able to access free legal advice and representation.
3. Calls on members of other interested parties to contact the Ministry of Justice and members of Parliament to outline their concerns.

**Time of commencement: 19:00 hours**

**Time of conclusion: 22:35 hours**

**Chair**



VERSION 1.1

**CITY OF GLOUCESTER  
ANNUAL COUNCIL MEETING  
MONDAY 23 MAY 2011**

**Schedule of appointments to the Overview and Scrutiny Committee, Standards Committee, Organisational Development Committee, Licensing and Enforcement Committee, Planning Committee, Audit Committee, Consultative Forums and Working Parties, etc., for 2011/2012; and the nomination of Chairs and Vice Chairs to Committees**

**NB. The appointment of Chairs and Vice Chairs to Committees will be made at the first meeting of each Committee.**

In accordance with the Council's constitution, representation on the Constitution and Electoral Working Group is **not** subject to political balance rules.

Alternative arrangements for appointments to these committees/bodies can be approved provided no member of the council votes against.

The number of seats held by the three political groups expressed as a percentage on the city council (36) is:

Conservative	19 seats (% of 36) = 52.77% (>53%)
Liberal Democrat	10 seats (% of 36) = 27.77% (>28%)
Labour	7 seats (% of 36) = 19.44% (<19%)

When applied to the total number of committee seats (80) seats these percentages give the following aggregate entitlement (rounded up/down to the nearest whole seat) for each group:-

Conservative	52.77% of 80 = <b>43</b> (42.4)
Liberal Democrat	27.77% of 80 = <b>22</b> (22.4)
Labour	19.44% of 80 = <b>15</b> (15.2)

When the same percentages are applied to the number of seats on each committee/body (assuming the committees/bodies remain the same size as in the last municipal year) they give the following provisional entitlement to seats on each committee/body, rounded up or down to the nearest whole seat:-

	<b>Con</b>	<b>Lib Dem</b>	<b>Lab</b>
<b>Committee Size</b>	<b>53%</b>	<b>28%</b>	<b>19%</b>
<b>15</b>	<b>8</b> (7.95)	<b>4</b> (4.2)	<b>3</b> (2.85)
<b>13</b>	<b>7</b> (6.89)	<b>4</b> (3.64)	<b>2</b> (2.47)
<b>5</b>	<b>3</b> (2.65)	<b>1</b> (1.4)	<b>1</b> (0.95)
<b>6</b>	<b>3</b> (3.18)	<b>2</b> (1.68)	<b>1</b> (1.14)
<b>3</b>	<b>2</b> (1.59)	<b>1</b> (0.84)	<b>0</b> (0.57)

The variation of the number of seats based on proportionality and each political party's entitlement is as follows –

	Provisional allocation (as indicated in schedule below)	Entitlement to seats on committees/bodies based on proportionality/Widdicombe principles	Variation
<b>Conservative</b>	46	43	<3
<b>Liberal Democrat</b>	23	22	<1
<b>Labour</b>	11	15	4>

## 1. OVERVIEW AND SCRUTINY COMMITTEE

### Membership (15)

Cllr.	(Chair)	Cllr.
Cllr.	(Vice Chair)	Cllr.
Cllr.		Cllr.
Cllr.		Cllr.
Cllr.		Cllr.
Cllr.		Cllr.
Cllr.		Cllr.
Cllr.		Cllr.

Membership 15	Con (8 )	Lib/Dem (4 )	Lab (3 )
---------------	----------	--------------	----------

## 2. STANDARDS COMMITTEE

### Membership (3 Councillors)

Cllr.  
Cllr.  
Cllr.

+ 4 Independent Members: Mr Stedman, Ms Abderrahim (*Chair*), Mr A. Stewart, Mr A. Wood  
**plus**

- (a) four persons who are not Councillors or officers of the Council on any other body having a Standards Committee (Independent Members); and
- (b) two members of Quedgeley Parish Council

Membership 3	Con (2)	Lib Dem (1)	Lab (0)
--------------	---------	-------------	---------

## 3. ORGANISATIONAL DEVELOPMENT COMMITTEE

**Membership (5) (drawn from Group Leaders and Deputy Group Leaders)**

Cllr.  
Cllr.

Cllr.  
Cllr.  
Cllr.

<b>Membership 5</b>	<b>Con (3 )</b>	<b>Lib Dem (1 )</b>	<b>Lab (1)</b>
---------------------	-----------------	---------------------	----------------

**4. PLANNING COMMITTEE**

**Membership (13)**

Cllr.  
Cllr.  
Cllr.  
Cllr.  
Cllr.  
Cllr.  
Cllr.  
Cllr.

(Chair)  
(Vice Chair)

Cllr.  
Cllr.  
Cllr.  
Cllr.  
Cllr.  
Cllr.

**Substitutes**

Cllr.  
Cllr.  
Cllr.

<b>Membership 13</b>	<b>Con (7 )</b>	<b>Lib Dem (4 )</b>	<b>Lab (2 )</b>

**4a PLANNING POLICY SUB COMMITTEE**

**Membership (5)**

Cllr.  
Cllr.  
Cllr.

(Chair)  
(Vice Chair)

Cllr.  
Cllr.

<b>Membership 5</b>	<b>Con (3 )</b>	<b>Lib Dem (1 )</b>	<b>Lab (1)</b>
---------------------	-----------------	---------------------	----------------

**5. LICENSING AND ENFORCEMENT COMMITTEE**

**Membership (13)**

Cllr.	(Chair)	Cllr.
Cllr.	(Vice-Chair)	Cllr.
Cllr.		Cllr.
Cllr.		Cllr.
Cllr.		Cllr.
Cllr.		Cllr.
Cllr.		Cllr.

<b>Membership 13</b>	<b>Con (7 )</b>	<b>Lib Dem (4 )</b>	<b>Lab (2 )</b>
----------------------	-----------------	---------------------	-----------------

Note: The Licensing Sub-Committee shall comprise any three Members from the Licensing and Enforcement Committee.

**6. AUDIT COMMITTEE**

**Membership (5)**

Cllr.	(Chair)	Cllr.
Cllr.	(Vice-Chair)	Cllr.
Cllr.	(Lib/Dem)	

<b>Membership 5</b>	<b>Con (3 )</b>	<b>Lib Dem (1 )</b>	<b>Lab (1 )</b>
---------------------	-----------------	---------------------	-----------------

**7. CONSTITUTION AND ELECTORAL WORKING GROUP**

**Membership (6)**

Cllr.		Cllr.
Cllr.		Cllr.
Cllr.		
Cllr.		

<b>Membership 6</b>	<b>Con (3 )</b>	<b>Lib Dem (2 )</b>	<b>Lab (1 )</b>
---------------------	-----------------	---------------------	-----------------

**8. EQUALITIES CHAMPIONS GROUP**



**Membership (3) (one from each of the three largest political parties)**

Cllr.

Cllr.

Cllr.

<b>Membership 3</b>	<b>Con (2 )</b>	<b>Lib Dem (1 )</b>	<b>Lab (0 )</b>
---------------------	-----------------	---------------------	-----------------

**9. HOUSING FORUM**

**Membership (3 Councillors)**

Cllr.

Cllr.

Cllr.

<b>Membership 3</b>	<b>Con (2 )</b>	<b>Lib Dem (1 )</b>	<b>Lab (0 )</b>
---------------------	-----------------	---------------------	-----------------

**10. GRANTS AND COMMUNITY SERVICES FORUM**

**Membership (6 Councillors + 1 Cabinet Member)**

Cllr.

Cllr.

Cllr.

Cllr.

Cllr.

Cllr.

Cllr.

<b>Membership 6 plus Cabinet Member for Communities and Neighbourhoods</b>	<b>Con (3 )</b>	<b>Lib Dem (2 )</b>	<b>Lab (1 )</b>

**11. EMPLOYEE FORUM**

**Membership (3 Councillors)**

Cllr.

Cllr.

Cllr.

<b>Membership 3</b>	<b>Con (2 )</b>	<b>Lib Dem (1 )</b>	<b>Lab (0 )</b>
---------------------	-----------------	---------------------	-----------------

**12. STREETCARE FORUM – the forum is currently under review.**

**Membership (3 Councillors)**

Cllr.

Cllr.

Cllr.

<b>Membership 3 (2 Councillors and Cabinet Member for Environment)</b>	<b>Con ( 2 )</b>	<b>Lib Dem ( 1 )</b>	<b>Lab ( 0 )</b>
--	------------------	----------------------	------------------

**13. I.C.T. WORKING GROUP**

**Membership (3)**

Cllr.

Cllr.

Cllr.

<b>Membership 3</b>	<b>Con ( 2 )</b>	<b>Lib Dem ( 1 )</b>	<b>Lab ( 0 )</b>
---------------------	------------------	----------------------	------------------

**COUNCIL APPOINTMENTS TO OUTSIDE BODIES,  
COMMUNITY BODIES AND FORA, ETC. FOR 2011/12**

	<b>Organisation</b>	<b>Representatives 2010/11</b>	<b>Representatives 2011/12</b>	<b>Term of Office</b>	<b>Meeting frequency</b>
1.	Aspire Sports and Cultural Trust	1. Cllr. Porter 2. Cllr. Haigh	1. Cllr. Porter 2. Cllr. Haigh	1 year	Quarterly
2.	Barton & Tredworth Community Trust	1. Cllr. Gill 2. Cllr. Bhaimia 3. Cllr. Hansdot	1. VACANT 2. Cllr. Bhaimia 3. Cllr. Hansdot	1 year	Monthly, evenings, usually Tuesdays
3.	Barton and Tredworth Development Ltd	1. Cllr. Gill 2. Cllr Bhaimia	1. VACANT 2. Cllr. Bhaimia	1 year	Monthly, usually Mondays at 5.00p.m.
4.	Charity of John Ward	1. Mr B. Large 2. Mr T. Haines 3. Cllr. Lugg 4. Mr S. Ayland	1. Mr B. Large 2. Mr T. Haines 3. Cllr. Lugg 4. Mr S. Ayland	1 year	Quarterly
5.	Citizens' Advice Bureau	1. Cllr. Hobbs 2. Cllr Dallimore	1. Cllr. Hobbs 2. Cllr. Dallimore	1 year	Bi-monthly, usually Tuesdays at 5.30p.m. AGM Thursday 17 June
6.	Cotswold and Forest of Dean Destination Management Board	1. Dominic Stevens 2. Vicki Rowan	1. VACANT 2. Vicki Rowan		Quarterly
7.	Free Hospital Fund for Children	1. Ms A. Wedley 2. Mrs D. Fenton 3. Mr D Newcombe 4. Mrs Balderstone	1. Ms A. Wedley 2. Mrs D. Fenton 3. Mr D. Newcombe 4. Mrs Balderstone	4 years	Quarterly
8.	Marketing Gloucester Limited	Cllr. James	Cllr. James	On-going	Monthly, usually 1 <sup>st</sup> Thursday of month

	<b>Organisation</b>	<b>Representatives 2010/11</b>	<b>Representatives 2011/12</b>	<b>Term of Office</b>	<b>Meeting frequency</b>
9.	GL Communities	1. Cllr. Dallimore 2. Cllr. Haigh 3. VACANT	1. VACANT 2. Cllr. Haigh 3. VACANT	1 year	Board meets Bi-monthly White City Matson Podsmead
10.	Gloslinks	1. Cllr. Tracey 2. Cllr. Gravells 3. Cllr. C Witts	1. Cllr. Tracey 2. Cllr. Gravells 3. Cllr. C. Witts	1 year	Annually and ad-hoc
11.	Gloucester Charities Trust	1. Mr R. Ring 2. Cllr. Lugg 3. Mrs E. Newell 4. Mr M Power 5. Mr T. Haines 6. Graham Howell 7. VACANT	1. Mr R. Ring 2. Cllr. Lugg 3. VACANT 4. Mr M. Power 5. Mr T. Haines 6. Graham Howell 7. VACANT	22/5/10 20/5/11 18/3/11 24/2/12 18/5/13 18/5/13	Monthly, daytime
12.	Gloucester City Homes Board	1. Cllr. Hilton 2. Cllr. Field 3. Cllr. Durrant 4. Cllr. Lugg 5. Cllr. Organ	1. Cllr. Hilton 2. Cllr. Field 3. Cllr. Durrant 4. Cllr. Lugg 5. Cllr. Organ	1 year	Monthly, Wednesdays
13.	Gloucester City Homes Customer Forum	1. Cllr. Tracey 2. Cllr. P. McLellan 3. Cllr. Smith	1. Cllr. Tracey 2. Cllr. P. McLellan 3. Cllr. Smith	1 year	Bi-monthly
14.	Gloucester Heritage Urban Regeneration Company Ltd	1. Cllr. James 2. Cllr. Hilton	1. Cllr. James 2. Cllr. Hilton	1 year	Up to three meetings usually Friday every month
15.	Gloucester Historic Buildings Limited	1. Cllr. Morgan 2. Cllr. White 3. Cllr. Heath 4. Cllr. Gillespie	1. Cllr. Morgan 2. Cllr. White 3. VACANT 4. VACANT	1 year	Quarterly, evenings
16.	Gloucester Law Centre Management Committee	1. Cllr. Durrant 2. Cllr Wood	1. Cllr. Durrant 2. Cllr. Wood	1 year	Quarterly
17.	Gloucester Operatic and Dramatic Society - Executive Committee	Cllr. Gill	VACANT	1 year	Monthly, evenings

Organisation		Representatives 2010/11	Representatives 2011/12	Term of Office	Meeting frequency
18.	Gloucester Partnership	Cllr. James	Cllr. James	1 year	Bi-monthly
19.	Gloucester Relief in Sickness Fund	Cllr Bhaimia	Cllr. Bhaimia	1 year	Monthly usually second Monday of month
20.	Gloucester Road Safety Liaison Group	Cllr. Brown	Cllr. Brown	1 year	3 times a year
21.	Gloucester United Schools Charity	Cllr. Lugg	Cllr. Lugg	Jan 2015	4 times a year
22.	Gloucester Victim Support	Cllr. Brown	Cllr. Brown	1 year	Once a month, evenings second Tuesday
23.	Gloucestershire Airport plc - 3 Directors (Three year term)	1. Cllr. Hilton 2. Cllr. Lugg 3. Cllr. Porter	1. Cllr. Hilton 2. Cllr. Porter 3. Cllr. Lugg	Dec 2013 Dec 2014 Dec 2012	Monthly – 10.00a.m. last Friday of month
24.	Gloucestershire Branch of the Local Government Association	Cllr. James	Cllr. James	1 year	Quarterly
25.	Gloucestershire First	Cllr. James	Cllr. James	1 year	Quarterly
26.	Gloucestershire Playing Fields Association	Cllr. White	VACANT	1 year	5 meetings a year
27.	Gloucestershire Race Equality Council	Tessa Liebschner	Tessa Liebschner	1 year	First Tuesday, every other month, 6.00 pm

	Organisation	Representatives 2010/11	Representatives 2011/12	Term of Office	Meeting frequency
28.	National Association of Black Asian and Ethnic Minority Councillors	1. Cllr. Gill 2. Cllr. Hansdot 3. Cllr. Bhaimia	1. VACANT 2. Cllr. Hansdot 3. Cllr. Bhaimia	1 year	One to three a year anywhere in the country
29.	National Parking Adjudication Service	Cllr. James (Cabinet Member for Regeneration) Substitute: Cllr. White	Cllr. James (Cabinet Member for Regeneration) Substitute: Cllr. White	1 year	Annual - September
30.	ROOM(South West Branch of the National Housing and Town Planning Council)	Cllr. Gravells	Cllr. Gravells	1 year	3 or 4 meetings a year on weekday mornings
31.	St Ann Society of Gloucester	Cllr. Tracey	Cllr. Tracey	1 year	Monthly, evenings
32.	South West Council	Cllr. James	Cllr. James	1 year	Twice a year
33.	South Western Provincial Council	Cllr. James	Cllr. James	1 year	Twice a year
34.	Streetcare Board	1. Cllr. Morgan 2. Cllr. Hobbs 3. Cllr. C. Witts	1. Cllr. Morgan 2. Cllr. Hobbs 3. Cllr. C. Witts	1 year	Quarterly
35.	Urban Commission	Cllr. Gravells	Cllr. Gravells	1 year	Quarterly
36.	Evictions Review Panel	All non-executive members	All non-executive members	1 year	Monthly
37.	Environment and Ecology Forum	1. Cllr. Morgan 2. Cllr. Taylor 3. Cllr. Heath 4. Cllr. P McLellan 5. Cllr. Gillespie 6. Cllr. Gill	1. Cllr. Morgan 2. Cllr. Taylor 3. VACANT 4. Cllr. P. McLellan 5. VACANT 6. VACANT		Quarterly

Organisation		Representatives 2010/11	Representatives 2011/12	Term of Office	Meeting frequency
38.	Llanthony Secunda Priory Trust	Cllr. White		1 year	
39.	Gloucestershire Health Overview and Scrutiny Committee	Cllr. Lugg	Cllr. Lugg	1 year	Approx six / seven meetings a year, mornings
40.	Joint Airport Scrutiny Working Group (JASWG)	1. Cllr. C. Witts 2. Cllr. Gill 3. Cllr. Taylor	1. Cllr. C. Witts 2. VACANT 3. Cllr. Taylor	1 year	Ad-hoc
41.	Gloucestershire Community Safety Partnership	Cllr. Gravells	Cllr. Gravells	1 year	
42.	Gloucestershire Community Safety Overview and Scrutiny Committee	Cllr. Dee	Cllr. Dee	1 year	
43.	Lower Severn Drainage Board	Cllr. Porter	Cllr. Porter	1 year	
44.	Gloucester Docks Estate Company Ltd	Cllr. Llewellyn	1. Cllr. Llewellyn 2. Mick Thorpe	1 year	

This page is intentionally left blank



# Gloucester City Council

<b>COMMITTEE</b>	<b>: COUNCIL</b>
<b>DATE</b>	<b>: 23 MAY 2011</b>
<b>SUBJECT</b>	<b>: REVIEW OF ALLOWANCES 2011</b>
<b>DECISION TYPE</b>	<b>: NON- KEY</b>
<b>WARD</b>	<b>: ALL</b>
<b>REPORT BY</b>	<b>: CHAIR OF THE INDEPENDENT MEMBER' ALLOWANCES PANEL</b>
<b>NO. OF APPENDICES</b>	<b>: One – Allowance Scheme</b>
<b>REFERENCE NO.</b>	<b>:</b>

## 1.0 PURPOSE OF REPORT

- 1.1 To consider the recommendations of the Independent Members' Allowances Panel.

## 2.0 RECOMMENDATIONS

- 2.1 That no change be made to the current scheme and the 2011/12 scheme, as attached at appendix 1 of this report, be approved.
- 2.2 That the 2011/12 review examines the issue of appointments to Outside Bodies.
- 2.3 That the Council note the panel's comments regarding the impact of the localism agenda.

## 3.0 BACKGROUND

- 3.1 The allowance scheme at the Council is based on a multiplier system. The special responsibility allowances (SRAs) are a multiple of the basic allowance and only one SRA is paid. The format of the scheme was adopted in 2006 with the aim of ensuring that the Council had in place a simple and transparent scheme that was easily understood by Councillors and members of the public. It is also in line with best practice and government guidance.
- 3.2 The panel noted that at its meeting on 25 November 2010 the Council had considered the structure of the independent panel and resolved that the panel membership continue to be 5 members and that members would be appointed for a period of 4 years.
- 3.3 The panel completed its last four yearly review in 2010 and recommended its report to Council on 25 March 2010. The primary focus of the 2010 review was the SRA allowances. At the Council meeting on 24 March 2010, the Council resolved that:

### “RESOLVED

1. That the allowance scheme proposed by the Independent Panel as outlined in appendix 1 of this report, as amended, be approved.

2. That the Council introduce role profiles for Members.
  3. That a maximum limit be agreed for internet service provider charges and that a maximum limit of £10 per month be set for Councillors who do not accept the Council's provided broadband service.
  4. That the final scheme adopted by the Council be posted on the Council's website to increase transparency."
- 3.3 The panel had also recommended that Members be given access to the Local Government Pension Scheme but Council resolved not to accept this recommendation.
- 3.4 Following the appointments made at Annual Council in May 2010, the actual cost of the allowance scheme is estimated to be £284,310. This cost does not include any travel or subsistence costs.

#### **4.0 PROGRESS**

- 4.1 In order to complete the 2010/11 review of allowances, the panel wanted to ensure that Members were consulted on the present scheme in place at the Council. As a result all Members of the Council were written to regarding the review and asked to complete a questionnaire regarding the allowance scheme. 12 Members completed the questionnaire and the panel considered the completed questionnaires and the responses and comments received.
- 4.2 In addition to the questionnaire process, the panel also undertook interviews with the Group Leaders to help to ensure that Members were engaged with the process. As part of the review process, the panel also considered information from other sources like the 2009/10 allowances survey conducted by the South West Councils.

#### **5.0 FUTURE WORK**

- 5.1 In completing its review, the panel felt that the current scheme was working well and it considered that there was not a requirement to alter or amend the current scheme. It noted that the 2009/10 review had been comprehensive and that there had not been any major constitutional changes at the Council in terms of political structure. The panel did note the new executive arrangements in place at the Council but at this point they did not consider that these would have a significant impact.
- 5.2 The panel noted that the actual cost of the scheme in 2011/12 was estimated to be £284, 310. The panel was aware that this could be subject to variation in light of the appointments made at Annual Council in May 2011. The panel noted that a request had been made by the Trade Unions that Members consider a reduction in allowances should staff be required to take a reduction in pay.
- 5.3 The panel noted that two Members had raised the issue of Councillors appointed to Outside Bodies and the additional responsibilities that this resulted in. The Panel noted that Members could claim travel and subsistence for attendance at Outside Bodies and considered that this was an issue that they would examine as part of the 2011/12 annual review.

- 5.4 The panel noted the evolving localism agenda and noted that this could have an impact on the way local authorities operated in the future. It also noted that was likely to impact on the role of elected Members and that in turn this could require the allowance scheme to be reviewed. A further issue highlighted during the process was that the City Council had requested that a boundary review be carried out at the conclusion of the ongoing County Council boundary review

## **6.0 CONCLUSIONS**

- 6.1 The panel recognised the strength of the current scheme and considered that it had increased transparency since its introduction. It is also considered that it was good practice to review member allowances on annual basis.
- 6.2 The panel requests that steps be taken to continue to publicise the scheme and that the scheme continue to be published on the Council's website.
- 6.3 The panel acknowledged the support provided by the Councillors who participated in the 2010/11 review. The panel considered that the 2011/12 review would be enhanced if more Members responded and participated in the review process.

## **7.0 FINANCIAL IMPLICATIONS**

- 7.1 These are contained within the report.

## **8.0 LEGAL IMPLICATIONS**

- 8.1 The City Council is required to maintain an independent panel which makes recommendations to Council on the matter of member allowances. It is good practice to conduct an annual review.

## **9.0 RISK MANAGEMENT IMPLICATIONS**

The risks to the Council are minimised by maintaining an independent panel and undertaking annual and four yearly reviews.

## **10.0 PREDICTIVE IMPACT ASSESSMENTS (EQUALITIES) AND COMMUNITY COHESION**

- 10.1 None

## **10. OTHER CORPORATE IMPLICATIONS**

- 10.1 Environmental - None.

- 10.2 Trade Union – None

**Background Papers** : None

**Published Papers** : Council's Allowance Scheme/Constitution/South West Allowance Councils Allowance Survey

**Person to Contact** : Adam Chalmers, Tel: 396125, E-mail: [adam.chalmers@gloucester.gov.uk](mailto:adam.chalmers@gloucester.gov.uk)

## Members' Scheme of Allowances

In force 1 April 2011 – 31 March 2012

(Approved by the City Council – 23 May 2011)

Gloucester City Council adopted this Members' Scheme of Allowances in May 2011 based on recommendations by an independent "Members' Remuneration" panel. The allowances shown come into effect on 1 April 2011 and have been increased annually in line with the Local Government's staff pay award unless the panel sits again.

**(N.B.)**

- (i) The basic and special responsibility allowances shown below will be increased by the Local Government's staff pay award until next reviewed in 2011/12. Annual increases are normally effective from 1 April each year.
- (ii) On 23 March 2010, the Council did not agree to implement the Panel's recommendation that Members should be given access to the Local Government Pension Scheme.)

## Proposed Members' Scheme of Allowances 2011/12

	Allowances	Rate
1.	<p><b>Basic Allowance</b></p> <p>All Councillors are entitled to this general allowance which is paid automatically on a monthly basis (unless written notice to the contrary is given).</p>	£5,250 p.a. per Councillor
2.	<p><b>Special Responsibility Allowances</b></p> <p>These are special allowances paid to Councillors who hold positions with significant responsibilities over and above the general duties of a Councillor. This additional entitlement is paid automatically (unless written notice to the contrary is given) to the relevant Councillors on a monthly basis. (N.B. Members are restricted to one special responsibility allowance only.)</p> <p>The affected position and the sums payable are as follows:</p> <p>Leader of the Council (3.25 x basic allowance) ..... £17,063 p.a.  Deputy Leader of the Council (2.25 x basic allowance) ..... £11,813 p.a.</p> <p><b>Cabinet Members</b> (1.75 x basic allowance) ..... £9,188 p.a.</p> <p>Regeneration and Culture ..... £9,188 p.a.  Environment ..... £9,188 p.a.  Housing and Health ..... £9,188 p.a.  Performance and Resources ..... £9,188 p.a.  Heritage and Leisure ..... £9,188 p.a.  Communities &amp; Neighbourhoods..... £9,188 p.a.</p> <p><b>Chairs</b> (0.6 x basic allowance) ..... £3,150 p.a.</p> <p>Planning Committee ..... £3,150 p.a.  Licensing and Enforcement Committee ..... £3,150 p.a.  Overview and Scrutiny Management Group ..... £3,150 p.a.  Scrutiny Committees ..... £3,150 p.a.  Audit Committee ..... n/a  Standards Committee (no special responsibility allowance)</p>	

	<b>Allowances</b>	<b>Rate</b>
	<b>Vice Chairs:</b> (0.2 x basic allowance) .....	
	Planning Committee .....	£1,050 p.a.
	Licensing and Enforcement Committee .....	£1,050 p.a.
	Overview and Scrutiny Management Group .....	£1,050 p.a.
	Scrutiny Committees .....	£1,050 p.a.
	Audit Committee .....	£1,050 p.a.
	Standards Committee (no special responsibility allowance)	n/a
	Minority Group Leaders (1 x basic allowance) .....	£5,250 p.a.
	Deputy Group Leader (0.5 x basic allowance) .....	£2,625 p.a.
	Mayor * (0.6 x basic allowance) .....	£3,150 p.a.
	Sheriff and Deputy Mayor * (0.2 x basic allowance) .....	£1,050 p.a.
<b>3.</b>	<b>Carer's Allowance</b> All Councillors are entitled to a Childcare and Dependant Carer's Allowance when they are responsible for meeting the costs of the care of dependant children or relatives whilst undertaking approved duties as defined at the end of this scheme. The payment of basic, special responsibility and other allowances will be suspended for the duration of any suspension from duties in connection with Standards matters.	£7.64 per hour (based on Scale Point 11 of the Local Government pay spine)
<b>4.</b>	<b>Travel and Subsistence Allowances</b> Travel and subsistence allowances are paid in respect of approved duties as defined at the end of this scheme. Travel allowances are based on the Inland Revenue approved rate of 45p per mile (with a rate of <b>24p</b> per mile for motorcycles and <b>20p</b> per mile for bicycles)	Subsistence allowances are based on the latest approved scheme for Officers.
<b>5.</b>	<b>Internet Service Provider Charges</b> A maximum payment of up to £10 per calendar month may be claimed by Councillors who do not accept the broadband service provided by the Council.	£10 p.c.m

\* The Mayor and the Sheriff also receive allowances separate from the Allowances Scheme to meet costs associated with the holding of their respective offices (Mayor £5,337) (Sheriff £3,200).

#### 1. **Approved Duties for Payment of Allowances**

Allowances can be paid in respect of the following duties which are specified in legislation:

- (a) a meeting of the Authority, or a Committee or Sub-Committee of the Authority;
- (b) a meeting of some other body to which the Authority makes appointments or nominations, or a Committee or Sub-Committee of the body;
- (c) a Committee or Sub-Committee of the Authority or a Joint Committee of the Authority and one or more other Authorities, or a Sub-Committee of a Joint Committee and to which representatives of more than one political group have been invited or to which two or more Councillors have been invited (if the Authority is not divided into political groups);
- (d) a meeting of a Local Authority Association of which the Authority is a member;
- (e) duties undertaken on behalf of the Authority in pursuance of any Standing Order requiring a Member or Members to be present while Tender documents are opened;

- (f) duties undertaken on behalf of the Authority in connection with a discharge of any function of the Authority conferred by or under any enactment empowering or requiring the Authority to inspect or authorise the inspection of premises.

2. **The following is a list of approved duties accepted by the Council for payment of travel, subsistence and carer's allowances:**

- (a) attendance at meetings of the Council;
- (b) attendance at other formal meetings (e.g. Groups, Boards, Committees, Panels, etc.);
- (c) attendance at meetings at the outside bodies referred to in the list incorporated in Schedule 1 provided that attendance is for the purpose of, or in connection with, the discharge of a function of the Council;
- (d) attendance (under the Open Door Protocol) at County Council meetings (sanctioned by the Chief Executive) on matters of importance to the District or of Local (Ward) interest;
- (e) attendance at Quedgeley Parish Council meetings in a Members' Ward when they are not a Member of that Parish Council;
- (f) attendance at meetings of other bodies including courses, seminars and conferences provided that there is a Council or, where appropriate a meeting resolution authorising attendance on the basis that the attendance is for the purpose of, or in connection with the discharge of a function of the Council (the Chief Executive, Corporate Directors are authorised, in consultation with the Council or appropriate Cabinet Member, to sanction attendance provided adequate financial provision is available);
- (g) elections and other duties undertaken on behalf and at the express request of the Council and other meeting.

3. **It should be noted that allowances are not paid to non-Members of meetings who attend meetings except in the following circumstances:**

- (a) the Mayor and the Leader of the Council and Chair of Overview and Scrutiny Management Committee (and their Vice-Chair in their absence) where they are ex-officio Members (with no vote) of a Group of which they are not a Member (does not apply to Boards, Panels, Sub-Committees and Working Parties);
- (b) when Members attend a meeting to explain a motion (of which they have given notice at Council) which has been referred to that meeting by the Council;
- (c) when Members attend a meeting to speak on an item they have requested to be placed on the agenda;
- (d) when the local Ward Members attend site visit meetings of any meeting of which they are not a Member;
- (e) when Members are expressly invited to attend meetings.